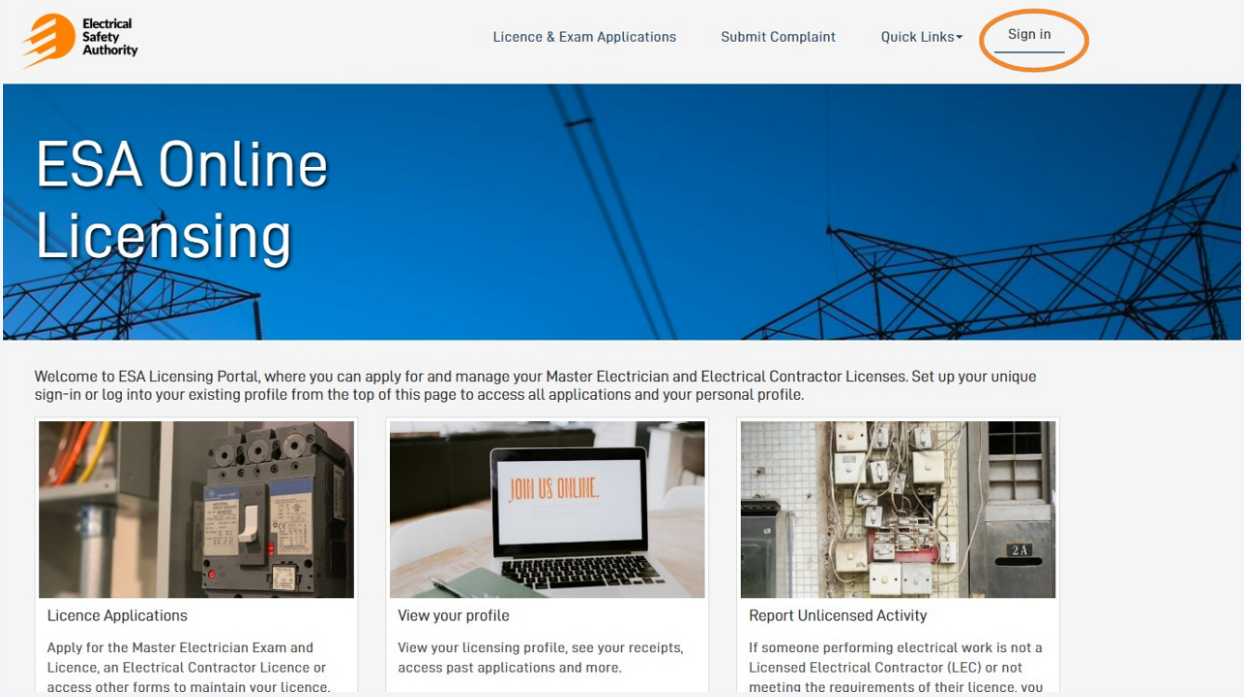
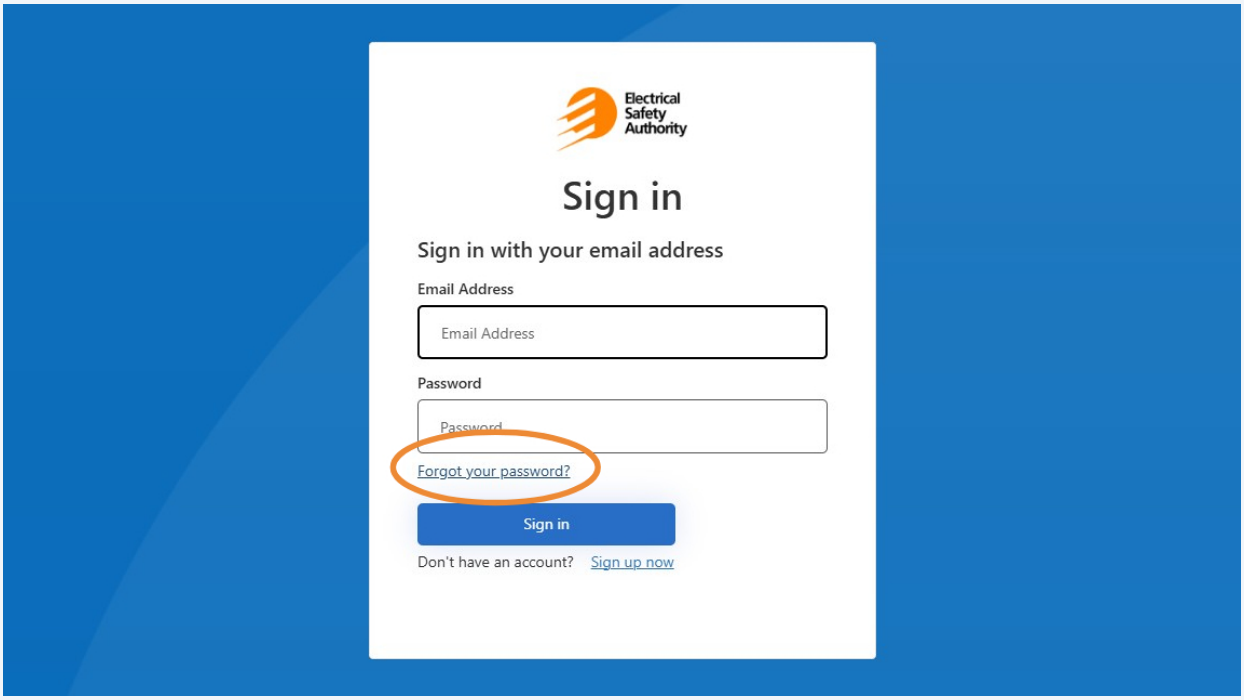
Password Reset - External

1 Licensing Platform https://licensing.esasafe.com

Click "Sign in"



2 Click "Forgot your password?"

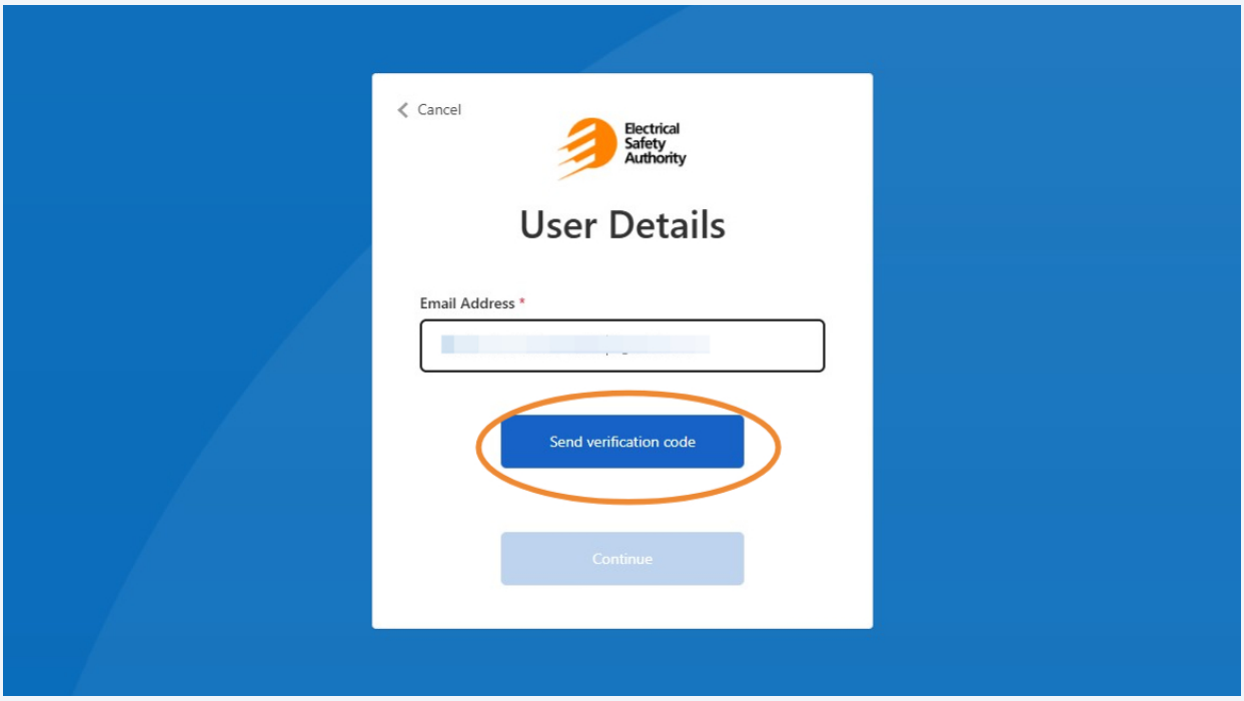


3 Enter the email address on your licence (used for registration/log in) and click "Send verification code".

Important: Do not close or navigate away from this browser screen.

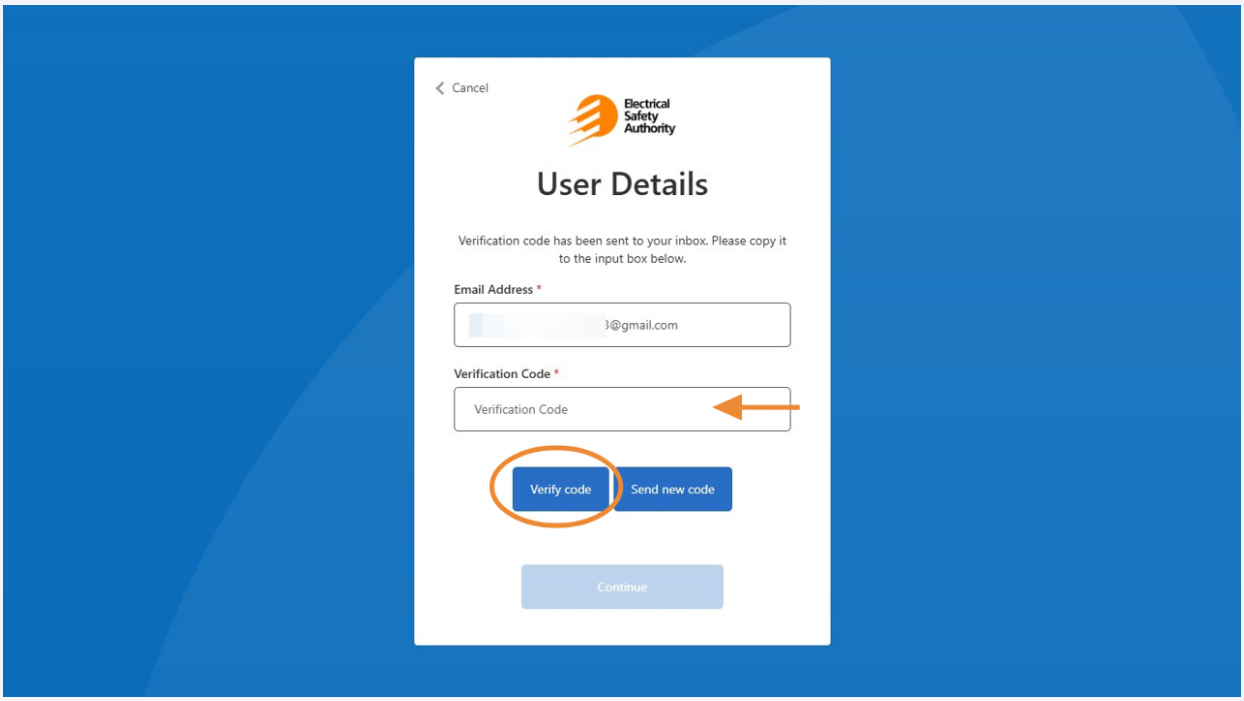
You will need to retrieve a verification code from your email inbox and enter it here.

To do this, open your email in a separate app or browser tab so you can easily return to this screen and complete the process.



4 Retrieve the code from your email inbox, input it in the "Verification Code" field.

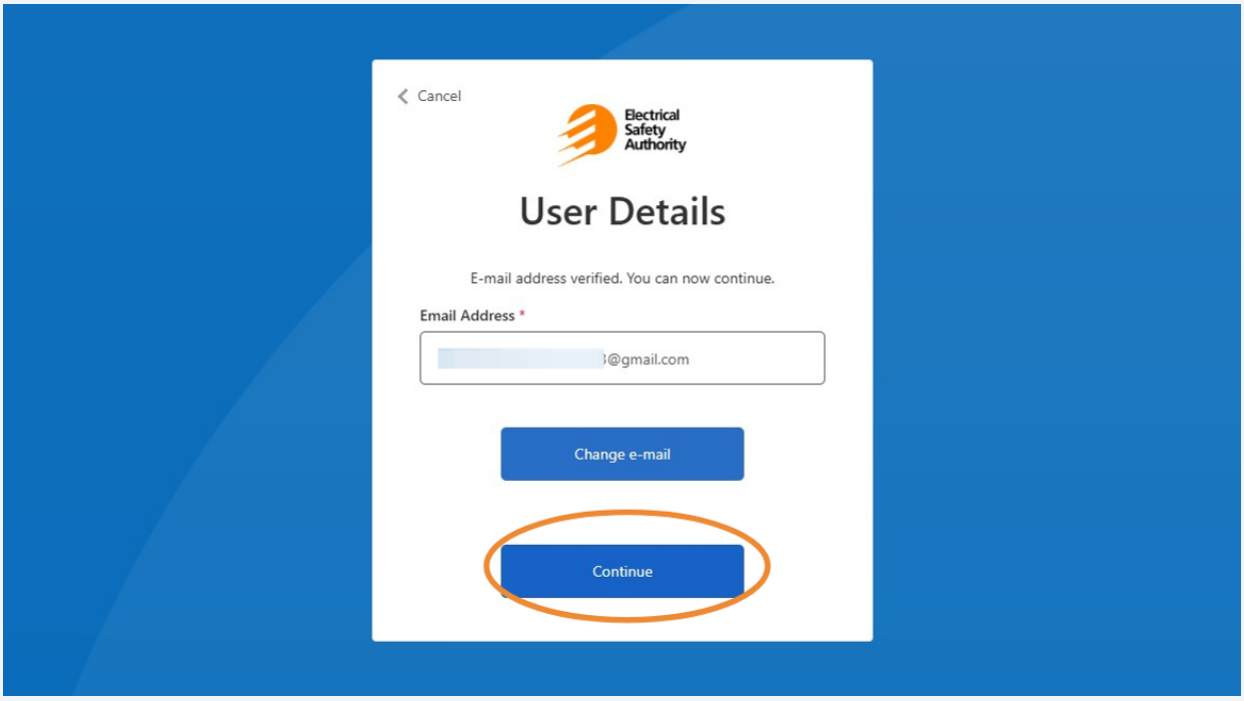
Click "Verify code".



5 Click "Continue"

Note: Selecting "Change e-mail" is for email addresses that are already registered in the Licensing Platform.

You cannot self-serve a change to your log in email as it is tied to your licence; for ME's this means it's tied to you individually and stays with you even if you change employers.



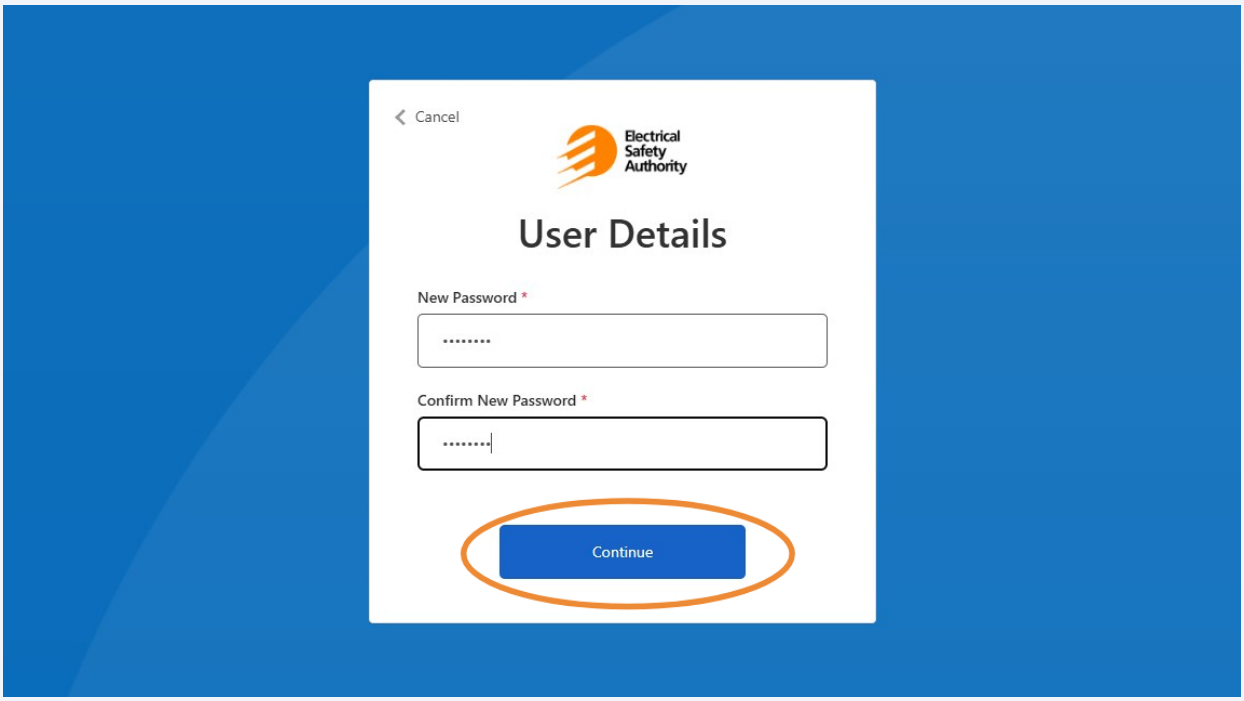
6 You can now enter your new password.

The criteria for a strong password will populate as soon as you start entering it the first time.

The password must be entered twice to confirm it.

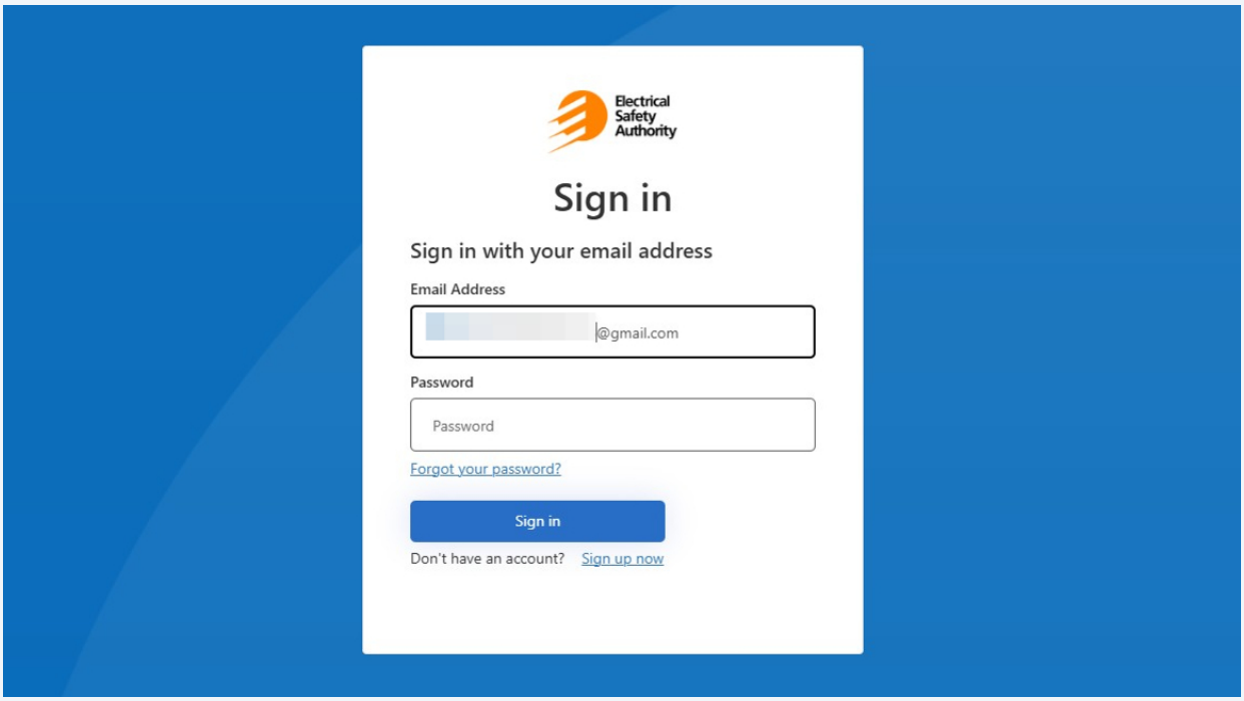
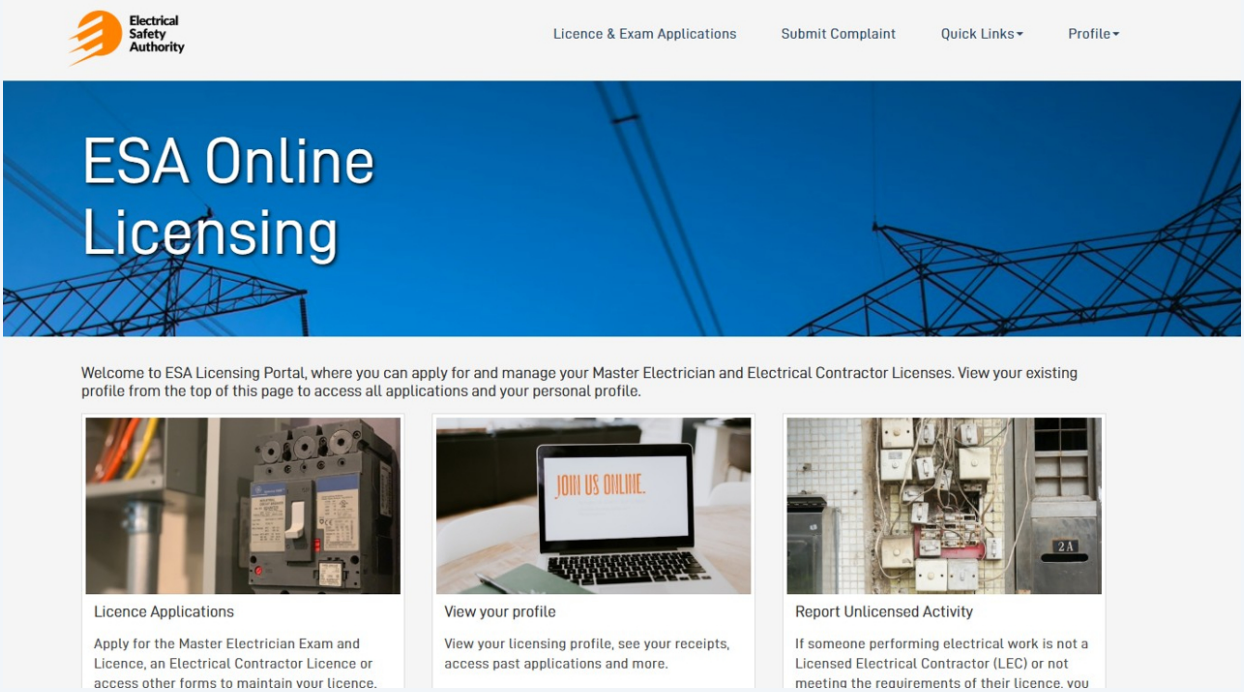
You will be prompted to try again if they do not match.

Click "Continue"



7 You will now be able to enter your email address and new password.

Click "Sign in".



8 Once logged in you will have full access to the Licensing Platform and your password has been successfully changed.