



400 Sheldon Drive, Unit 1
Cambridge, Ontario, N1T 2H9

Phone: 1-877-ESA-SAFE (372-7233)

esa.Cambridge@electricalsafety.on.ca

HVAC SMALL JOBS (Residential & Apartment)

Use this form when the scope of the installation is limited to these items of HVAC equipment: A/C Unit, Furnace, Water Heater, Heat Pump, Gas Fireplace, HRV, Boiler and/or Air Handler. **File when Ready for Final Inspection.**

Date: _____

ESA Account # _____ Company Name _____ Company Address _____ ECRA/ESA Licence # _____	<input type="checkbox"/> I confirm that the information provided on this form is true, complete and accurate Name _____ Signature _____
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Payment Method	
<input type="checkbox"/> Charge to ESA Account <input type="checkbox"/> Cheque/Money Order Call 1-877-372-7233 to discuss fees; attach the cheque / money order to the completed form and mail to the address above.	Credit Card <input type="checkbox"/> ESA account customer - provide the last 4 digits of the card on file _____ One-time / non-account customer - DO NOT submit this form to pay by credit card. To comply with Credit Card Payment security requirements, you must file your notification by phone at 877-ESA-SAFE (372-7233), Mon-Fri 7:00AM-4:30PM. Your inspection may be delayed if you submit this form with a credit card payment.

Site Information	Site Name: _____	Daytime Ph#: _____	
	Civic & Street _____	Unit# _____	
	City/Town _____		
	Township/Region _____		
	Work Contact Name _____	Cell Ph _____	
	Work Contact Email _____		
Indicate equipment:	Residential <input type="checkbox"/>	Apartment <input type="checkbox"/>	
Air Conditioner _____	HRV _____	Gas Fireplace _____	
Furnace _____	Boiler _____	Water Heater _____	
Heat Pump _____	Air Handler _____	Branch wiring only: _____	

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Air Conditioner _____	HRV _____	Gas Fireplace _____	
Furnace _____	Boiler _____	Water Heater _____	
Heat Pump _____	Air Handler _____	Branch wiring only: _____	

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Air Conditioner _____	HRV _____	Gas Fireplace _____	
Furnace _____	Boiler _____	Water Heater _____	
Heat Pump _____	Air Handler _____	Branch wiring only: _____	

By submitting personal information to the Electrical Safety Authority, or its agents and service providers, you agree that ESA may collect, use and disclose such personal information in accordance with its privacy policy, applicable laws or pursuant to our administrative agreement with the Province of Ontario. If you provide us with the personal information on behalf of another individual, you represent that you have all necessary authority and/or have obtained all necessary consents from such individual to enable us to collect, use and disclose such personal information for the purposes set forth in our Privacy Policy. A copy of our policy is located on our website at www.esasafe.com
Form OPS.F.1.1.42.1 (09/23)