Electrical Safety Authority
400 Sheldon Drive, Unit 1
Cambridge, Ontario, N1T 2H9
Phone: 1-877-ESA-SAFE (372-7233)
esa.Cambridge@electricalsafety.on.ca

HIGH VOLTAGE, SUBSTATION & POLELINE

Date: _____
ESA Account #: _____
ECRA/ESA Lic #: _____

☐ **I confirm that the information provided in this form is true, complete and accurate.**

Name: _____ **Signature:** _____

Ready for:	
☐	**Will Notify**
☐	*Rough-In
☐	*Service
☐	*RI & Service
☐	*Disconnect
☐	*Trench
☐	*Grounding
☐	*Final
***Ready Date:**	

Payment Method

☐ **Charge to ESA Account**

If you are on account with us and wish to pay by credit card, please check the ESA account number box to the right and provide the last four digits of the card we have saved on file to your account.

Credit Card

☐ **ESA account customer** - provide the last 4 digits of the card saved on file _____

One-time / non-account customer - **DO NOT** submit this form to pay by credit card. To comply with Credit Card Payment security requirements, you must file your notification with ESA by phone; please call 877-ESA-SAFE (372-7233), Mon-Fri 7:00AM-4:30PM. Your inspection may be delayed if you submit this form with a credit card payment.

Applicant Information - please provide a complete mailing address

PO/Job #

Name _____ Unit/Suite _____
Address _____ City _____ Prov/State _____
Country _____ Postal Code _____ Ph# _____ Email _____

Site Information

Please Indicate: ☐ **Commercial** ☐ **Industrial** ☐ **Agricultural** ☐ **Apartment** ☐ **Residential**

Site Name _____
Civic # _____ Street _____ City/Town _____
If street is a numbered Regional Rd, County Rd, or Hwy - provide the alternate street name (if appl) _____
Phase _____ Block _____ Building _____ Floor _____ Unit/Suite _____ Sub Div Lot _____
Main Intersection: _____ **Water Travel Required?** Yes ☐

Work Contact - applicant's representative; this notification will be returned if a Work Contact name & cell phone / email address are not provided
First & Last Name _____ Cell Ph _____ Email _____

High Voltage Service (>750 Volts) (5.1.1, 5.1.2)

HV Service - Metal Enclosed(C001) _____ Qty $ _____
HV Service - Open (C002) _____ Qty $ _____

HV Switches, Breaker, etc. (5.1.3)

Metal Enclosed switchgear (C003) _____ Qty
Generator switchgear (C003) _____ Qty
Capacitor controller (C003) _____ Qty
Open fused switch (C003) _____ Qty
Additional cubicles (C004) _____ Qty
Transfer switch (C004) _____ Qty
Motor controller (C003) _____ Qty
$ _____

HV Equip (5.1.3) - Transformers/Motors/Generators/Capacitor Banks, etc

Volt								(C024)
HP								
KVA								
Qty								$

Describe: _____
Grounding - padmount, station ground, fence ground (C052) Hrs _____ $

Replacement / Relocation of HV Components (C047)

Indicate quantities of each:
_____ Insulators (C046) _____ Lightning/surge arresters _____ Cable stress cones $ _____
_____ Cable splices _____ Transformer bushings

Trench / Overhead Lines / Poles (5.4.2, 5.4.1)

Underground Primary Lines - Trench/Duct Bank (C050) _____ Qty
Underground Secondary Lines (trench C050) _____ Qty
Primary/secondary Overhead Lines - # of Poles _____ Qty
Is it being inspected at the same time as other work? ☐ No

Consultation (MI05)

_____ Hrs $ _____

Substation Maintenance* (5.1.5)

Open Air (C005) _____ Qty _____ Date $ _____
TLO (C063) _____ Qty _____ Date $ _____
Metalclad (C064) _____ Qty _____ Date $ _____
Indoor (C065) _____ Qty _____ Date $ _____
*Note: Maintence includes minor work and like-for-like replacements only.

Major repairs and equipment replacements are filed seperately. Please indicate all major repair/replacement items:

Pole Line Maintenance (5.4.3) (C095)

Voltage _____ $ _____
Amperage _____
Metering Description _____
Connection Date _____

Details of Like-for-Like Replacement:

Solar Panels (8.2.2)

Solar Panels system rated 10-500KW _____ KW
Solar Panels system rated >500KW _____ MW

Driving Directions / Comments / Additional Work Details

Fee Estimate incl HST

By submitting personal information to the Electrical Safety Authority, or its agents and service providers, you agree that ESA may collect, use and disclose such personal information in accordance with its privacy policy, applicable laws or pursuant to our administrative agreement with the Province of Ontario. If you provide us with the personal information on behalf of another individual, you represent that you have all necessary authority and/or have obtained all necessary consents from such individual to enable us to collect, use and disclose such personal information for the purposes set forth in our Privacy Policy. A copy of our policy is located on our website at www.esasafe.com

*See 2026 Wiring Fee Guide for details

Fees may change pending a site visit.